

ENGLISH LANGUAGE TEACHING INSTITUTE OF SYMBIOSIS (ELTIS)

Constituent of Symbiosis International (Deemed University)

Re-accredited by NAAC with "A" grade (3.58/4) | Awarded Category – I by UGC

Plot 419, Model Colony, Gokhale Cross Road, Next to Atur Centre, Pune – 411 016

Ph. 020-25662822/25677431/32. Fax. 020-25673400. Email – director@eltis-symbiosis.org

ELTIS Courses in English for International Students

Please find below a brief introduction to our courses:

The English Language Teaching Institute of Symbiosis (ELTIS) is well-known for imparting training in English Language Skills to international students. Started in 1972, the Institute has been one of the best in terms of quality of its courses, expertise of its faculty and excellent facilities.

We have had students of 53 nationalities : Afghanistan, Angola, Bahrain, Brazil, Bolivia, Bulgaria, Burundi, Cameroon, China, Chad, Colombia, Congo, Czech Republic, Djibouti, DR Congo, Egypt, Ethiopia, Eritrea, France, Great Britain, Germany, Iran, Iraq, Italy, Ivory Coast, Japan, Jordan, Korea, Lebanon, Libya, Mongolia, Mozambique, Myanmar, Nigeria, Niger, Nepal, Oman, Palestine, Peru, Qatar, Russia, Saudi Arabia, Somalia, Spain, Sudan, Syria, Tanzania, Thailand, Tunisia, UAE, Uzbekistan, Vietnam & Yemen. Students learn English as a full time foundation course with us. Our faculty consists of well-trained professionals who pay personal attention to students.

We have courses for -

- (1) One-year Diploma Programme
- (2) Long Term Certificate Course with 3 intakes
- (3) Short Term Certificate Course

1] ELTIS Courses

Sr. No.	Name of the course	Duration	Period	Fees	Eligibility
1	Diploma of Proficiency in English and Career Skills [Awarded by Symbiosis International (Deemed University)]	1 year	Starts on July 01 every year	US\$ 2175	High School / Secondary Education / Diploma
2	Certificate Course in English	Long-term (3 intakes)	Batch i) Starts on August 17 every year Batch ii) Starts on October 05 every year Batch iii) Starts on January 02 every year	US\$ 1400	High School / Middle School / Secondary School / Diploma
3	Certificate Course in English	Short-term	Starts on March 02 every year	US\$ 1025	High School / Middle School / Secondary School / Diploma
4	IELTS : Exam preparation course	3 months	Will be announced.	US\$ 800	Graduate from any field

1.2] Fees include the following:

- a) Tuition fee
- b) Events & activities charges
- b) Exam fee
- d) Accident insurance for the course period (applicable from the second week)
- e) Health Insurance (applicable from the second month)
- f) Free medical check-up
- g) Use of Computerised Language Laboratory
- h) Use of Library facilities, incl. Net Café.

1.3] Please visit our website www.eltis-symbiosis.org for further details.

1.4] Fees do not include the following:

Diploma (1-year)	Certificate Courses in English (6.5 moths & 4.5 months)
Books & course materials : Indian Rs. 3500/-	Books & course materials : Indian Rs. 2500/-
Cost of Students' Guidebook : Indian Rs. 500/-	Cost of Students' Guidebook : Indian Rs. 500/-

2] Payment of fees

2.1] Students will have to pay at least 50% of the fees in advance. They can send the course fees by cash / online or by Swift code as per following details :

Institute's Name	English Language Teaching Institute of Symbiosis (ELTIS)
Address	Plot No. 419, Model Colony, Gokhale Cross Road, Next to Atur Centre, Pune - 411 016, Maharashtra, India.
Receiving Bank	Axis Bank Ltd.
Bank Account Name	ELTIS-Income Account
Bank Swift Code	AXISINBB037
IFS Code	UTIB0000315
Bank Address	Lohia and Jain Building, Ambika Society, CTS 2840/A, Plot No. 20, Senapati Bapat Marg, Near Chaturshringi Temple, Pune - 16.
Institute's Bank A/c No	315010100023339

2.2] Students can pay online, if you have visa/master credit card. Please click on <http://eltis-symbiosis.org/online-payment.php>

If you are paying online please enter the amount in Indian Rupees. Also please email your statement or payment details to director@eltis-symbiosis.org

2.3] Amount for on-line payment: Diploma (INR 30,000/-), Certificate Course- Long term (INR 20, 000/-) and Short term (INR 15,000/-)

- 2.4] **The balance fees must be paid by the students immediately on reaching ELTIS in US\$ (not in Indian Rupees).**
- 2.5] For calculating balance fees, the currency conversion rate advised by the Reserve Bank of India vide their website www.rbi.org.in is taken as the authorised rate. The rate ruling on the date of the admission letter will be applicable.
- 2.6] **Please note that fees are non-refundable.**

3] Admission & Visa

- 3.1] After receiving advance fees, we will issue an Admission Letter. Students or their representative can collect it personally or we can fax it plus email a scanned copy. We can send the original by courier. The courier charges will be paid by the students on reporting at ELTIS.
- 3.2] You will have to attach the original admission letter to your Student Visa application.

4] Application form

Please click on "Admission Process" in our website. Then click on "download form". You can print this form & fill it up. Please courier the completed form with the necessary documents. Fees for Form & Course Guide are INR 500 or US\$ 15 payable at the time of reporting at ELTIS, Pune.

5] Documents to be submitted

➤ **Students should submit the following documents for Admission**

1. Student Passport Photocopies –2
2. 6 Photographs (I-Card Size)
3. Last Exam Mark-sheet / Certificate
4. Filled-in Application Form

➤ **Students should submit the following documents after Reporting**

1. Student Visa Copy –2
2. Police Registration / Residential Permit – 2
3. Address Proof (Home Country)
(such as Driving License, Identity Card)

6] Airport pick-up

We can arrange to pick the students up at the Mumbai International airport. Our representative carrying the placard of our institute will receive the student. The pick-up charges from airport to ELTIS, Pune will be US\$ 110. If you need this service, kindly let us know the flight number, date, timing & place.

7] Accommodation:

- 7.1] Symbiosis hostels have limited seats, which get fully booked in the month of April / May. These seats are given for the whole year. A student has to pay charges for the full year. You will have to apply urgently by email to Ms. Rupali Chaudhary at accomodations@symbiosis.ac.in

- 7.2] Total Fees for Three-Seated Room are Indian Rupees (INR) 1,59,300/- and for Two-Seated Room is Indian Rupees (INR) 1,90,750/- payable in equivalent US\$. This fee includes stay & non-veg food for the whole year.
- 7.3] It is quite common for International Students to stay in rented flats/apartments. If 2-3 students share an apartment, the expenses are similar to those at the hostel. They are free to take food at our cafeteria or choose from many other options.

8] Facilities at ELTIS, Symbiosis:

- ELTIS has a smart new campus of over 2500 sq. meters
- 21 spacious AV classrooms
- 100-seat AC Auditorium
- 3 Digital Language Labs
- Well-equipped Library
- 2 AC audio-visual Conference Rooms
- Net Café
- ATM
- Photocopy Booth and
- Primary Health Centre

9] Contact details

You can contact Mr. Avadhoot Joshi, Assistant Accountant, in case of any difficulties regarding admission procedure. His cell no. is +91 - 99 70 25 73 04. His email ID is accounts@eltis-symbiosis.org Our contact details are as follows :

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Kindly send us on email your telephone number (with country & city code) for easy contact.